



# Ramakrishna Mission Vidyapith (Primary Section)

Srirampur :: Ward No. – 16 :: Jhargram :: 721507

Phone- 8918462885 :: Email ID - rkmvcbs@gmail.com :: Website - <https://jhargram.zohosites.in/>

## Circular for Admission for Classes I to IV

[For the Academic Session 2025-26]

**1. Class and Medium:** Admission is open for classes I to IV. Students, both boys and girls, are admitted through admission test and interview.

### 2. Eligibility :

- I. Persons having faith in the objectives of the Ramakrishna Math and Ramakrishna Mission are requested to seek admission of their wards in our school.
- II. A student seeking admission to any class will be eligible for admission to that Class only if he/she :
  - (a) has been studying in a School recognised by or affiliated to any recognised Board of Primary Education in India;
  - (b) has passed qualifying examination making him/her eligible for admission to that Class;

### III. Age :

- Class I - Between 6 and 7 years of age as on 31<sup>st</sup> March, 2025 (i.e. born between 01-04-2018 – 31-03-2019)
- Class II – Between 7 and 8 years of age as on 31<sup>st</sup> March, 2025 (i.e. born between 01-04-2017 – 31-03-2018)
- Class III – Between 8 and 9 years of age as on 31<sup>st</sup> March, 2025 (i.e. born between 01-04-2016 – 31-03-2017)
- Class IV – Between 9 and 10 years of age as on 31<sup>st</sup> March, 2025 (i.e. born between 01-04-2015 – 31-03-2016)

### 3. Selection Process:

- Admission is through a written examination followed by an interview.
- 25% seats will be reserved for the EWS category. The Annual Income of the parents/guardian should be less than 2.4 lacs per annum from all sources.
- To avail this reservation, the candidates should submit an Income Certificate issued by any one of the following authorities
  - Block Development Officer for rural areas.
  - Block Development Officer / Sub Divisional Officer for Municipalities
- No admission is made against receipt of donation in cash or kind.

### 4. Syllabus:

The syllabi appropriate for the class applied will be covered mainly. Emphasis is given on the basic concepts or fundamentals of the subjects, use of simple and correct sentences with right spellings of words and good handwriting etc. (See class wise detailed syllabus on our website)

## 5. Important Dates:

- a) Issue of Admission Form : From 17.01.2025 to 07.02.2025 (Except Sundays and Holidays)
- b) Last date of submission: 08.02.2025 up to 1 p.m.
- c) Admission Test : 16 February 2025 (Sunday) at RKMVM (EMRS), Jhargram
- d) Publication of result of written examination : 24 February 2025 (Tentative)
- e) Interview (for shortlisted candidates only) : 25 to 28 February 2025 (Tentative)
- f) Admission : 3 to 5 March 2025 (Tentative)
- g) School opens on : Friday, 4 April 2025**

## 6. Collection / Submission of Admission Form:

- The admission form can be collected from the Admission Office at Ramakrishna Mission Ashrama, Srirampur sub-centre, Ward No 16, Jhargram.
- **The cost of Admission Form is Rs 300, which has to be paid in cash / digital mode.**
- Timings: From 10 am to 4.00 pm on weekdays and 10 am to 1 pm on Saturdays.
- They can be also downloaded from the school website, - <https://jhargram.zohosites.in/>. At the time of form submission, Rs 300 has to be paid towards the cost of Admission Form.
- Duly filled-in application form with necessary documents will have to be submitted to the Admission office within the specified period of time. They have to be submitted in person.
- Forms will not be accepted after the last date/time of submission.
- Forms sent by e-mail/post will not be received.

## 7. Documents required:

The photocopies of the following documents must be submitted with the form:

- a) Birth certificate
- b) Aadhar card
- c) Caste Certificate of Student / Father
- d) Residence Proof
- e) Last exam Mark sheet (Half yearly/Annual/Both).
- f) Certificate of Extra activities, if available.
- g) Character Certificate from the previous school.

The following documents must be submitted in original: (if applicable)

- i) Parent's Income certificate from B.D.O./ S.D.O. (For EWS category only)
- ii) Disability certificate: If selected for admission, original TC has to be submitted from the school last attended and all the above original documents have to be produced for verification at the time of admission.

## 8. Enquiry:

For any query one may contact through email id : [rkmvcbse@gmail.com](mailto:rkmvcbse@gmail.com). If required one may call 8918462885 between 11 a.m. and 4 p.m. on working days.



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### FEES CIRCULAR

S.NO	DESCRIPTION	PAYMENT SCHEDULE	CLASS I	CLASS II	CLASS III	CLASS IV
1	Tuition Fees	Quarterly	₹ 3,000	₹ 3,000	₹ 3,600	₹ 3,600
2	Session Fees	Annual	₹ 5,000	₹ 5,000	₹ 5,000	₹ 5,000
3	Admission Fees	One time at the time of admission	₹ 5,000	₹ 5,000	₹ 5,000	₹ 5,000
4	Security Deposit	One time at the time of admission (refundable)	₹ 2,000	₹ 2,000	₹ 2,000	₹ 2,000

### General Rules for School Fees

- Tuition Fees has to be paid quarterly in the months **April**/at the time of admission, **July, September/October** and **January** within the first 10 days of the month. They may be paid in full in April.
- Session Fees has to be paid in April.
- Admission Fees has to be paid once on fresh admission to primary section. Students admitted under EWS category are exempted from paying Admission Fees.
- Fees can be paid in School office, through Digital means or through Demand Draft issued in favour of '**Ramakrishna Mission Vidyapith, Jhargram**'
- No cheque payment will be accepted.
- Fees are non-refundable
- Fine may be imposed for the non-payment of fees within the due date.
- School fees are reviewed periodically to cover the increase in expenses.
- Security deposit is collected once at the time of admission. It is refundable without any interest when the student passes out or seeks transfer from the school on submission of the 'No Due' form.
- Charges for Text Books, School Kits /Uniforms and Conveyance, if applicable, will have to be paid separately.